ADP Account Set-Up for Payroll & Personal Info

Open your browser and type https:workforcenow.adp.com

Click Create Account

Click I HAVE A REGISTRATION CODE

Enter Code SPWMS-Speedway

Registration code is the same for everyone and is case sensitive

Click Continue

Fill in all information and then click Continue

Choose where to send the verification code

Enter Verification Code and click Continue

Verify info on the contact info page
Do Not add any email addresses to this page as it will send an activation email to all addresses listed. You can add phone numbers and emails after you have registered or by contacting me.

Choose yes or no

Click Continue – if the Continue button is gray, then a required field is not completed

Create a User ID and password, click the ? to see requirements

Select the box to accept the terms and conditions

Complete the Security Questions and click Continue

CONGRATULATIONS!

You are now registered for ADP Workforce Now. You can access your pay and job information, personal information, pay stubs, and W2's.